## MINUTES OF FASI-N ScTMA GLASGOW ASSESSMENT MEETING HELD OVER WEBEX ON 04/02/2020

11/02/2020

### Distribution List:

Present	Position	Representin a
	Airspace Change Account Manager Technical Regulator Technical Regulator Airspace Specialist (Environment) Economic Regulator Consultation and Engagement Regulator Technical Regulator Principal Airspace Regulator Manager, Airspace Change Compliance & Delivery Airspace Change Specialist Project Manager Manager, ATC Development Prestwick	G CAA CAA CAA CAA CAA CAA NATS NATS
	Manager, ATC Development Prestwick Manager, ATC Development Prestwick Airspace Change Specialist	NATS NATS NATS

### **CAA Assessment Meeting Opening Statement**

CAA noted that the Assessment Meeting Agenda and Assessment Meeting slides were received in advance of the Assessment Meeting and confirmed that the documents would be published together with minutes of the meeting on the CAA website. CAA explained the purpose of the meeting and confirmed that the meeting was an Assessment Meeting and not a Gateway. The CAA reinforced that the sponsor was required to provide a broad description of their proposed approach to meeting the CAA's CAP 1616 requirements but the CAA was not deciding whether the proposed approach met the detailed requirements of the CAA's process at this stage. The purpose of the Assessment Meeting (set out in detail in CAP 1616) was broadly:

- for the Sponsor to present and discuss their Statement of Need,
- to enable the CAA to consider whether the proposal concerned falls within the scope of the formal airspace change process,
- to enable the CAA to consider the appropriate provisional Level to assign to the change proposal.

Additionally, the sponsor was required to provide information on how it intended to proceed to fulfil the requirements of the airspace change process and to provide information on timescales. Lastly, the sponsor was required to provide information on how it intended to meet the engagement requirements of the various stage of the airspace change process.

	ACTION
Item 1 – Introduction	
Introductions made and attendees confirmed.	

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CAA opened the meeting and read out the opening statement.	
Item 2 – Statement of Need (discussion and review)	
<b>CAA</b> – the Statement of Need (SoN) included a requirement for NATS to "interface" with STARs; whilst the presented slides included STARs being potentially changed as part of NATS' proposal. The CAA asked NATS to clarify.	NATS – to update
<b>NATS</b> may make changes to STARs. STARs are the responsibility of NATS and are generally above 7,000ft .	SoN SoN
<b>NATS</b> will update SoN to make it clear that STARs could be changed, and they will interface with transitions.	
Item 3 – Issues or opportunities arising from proposed change	
<b>CAA</b> – asked for clarity on the latest DVOR rationalisation timescales which NATS provided an update on.	
Item 4 – Options to exploit opportunities or address issues identified	
CAA asked how the low-level design is relevant, when NATS is focussed on design changes above 7,000ft.  NATS – CAS bases could potentially be raised in order to give more airspace back to other airspace users. Also, all changes above 7,000ft will need to be coordinated with low-level design changes.	
CAA – as the ScTMA submissions have been split into two, how can NATS ensure independence between the two units? E.g. Glasgow/ Edinburgh traffic crossing.  NATS – we had previously aligned the dates and had these two as one single ACP. To reduce risk, we have split into two – there is enough distance between the two units to deploy changes separately and align with low-level changes.	
CAA – Slide 18 ( <i>Stakeholder Engagement</i> ) should be updated to list stakeholders who will be <b>engaged</b> with throughout the process, not just during consultation. For Stage 1B, NATS can engage with a targeted group of stakeholders i.e. not all NATMAC members, but an appropriate representation. NATS should ensure all decisions such as stakeholders engaged with, are justified.  CAA sent NATS the Consultation Institute stakeholder identification and	NATS to update slides to include stakeholders engaged with.
mapping guidance which has been received  Noted by NATS – to update slide pack.	NATS guidance
Noted by NATO - to apacte slide pack.	l

# Item 5 - Provisional indication of the scale level and process requirements There was a discussion on the level of the proposal – **NATS** explained rationale behind their consideration that this could fall under a scalable Level 1 ACP. This is to be reviewed and confirmed by the CAA. **CAA – NATS** should be aware that any direct or secondary impact of changes to STARs/ ATS Routes below 7,000ft could impact noise. **NATS** – noted and relevant analysis would be completed. Item 6 – Provisional process timescales NATS to re-align **NATS** requested staggering the ScTMA (Edinburgh and Glasgow) gateway dates from each other. However, the CAA have stipulated that NATS align ScTMA dates the ScTMA submission dates. CAA – NATS requested the minimum CAP 1616 2-week document deadline. However, the CAA have specified a 4-week document submission deadline across all 4 ScTMA/ MTMA submissions. NATS to re-work timelines to **NATS** proposed gateway timescales will be submitted via a separate reflect this timeline request form to the CAA before being agreed upon. Engagement with GAL regarding coordination of dates is ongoing. Item 7 – Next steps **CAA** – **NATS** should be aware of the new call-in criteria and potential impact of this. Item 8 – Any other business ACTIONS ARISING FROM FASI-N ScTMA GLASGOW ASSESSMENT MEETING

Subject	Name	Action	Deadline

Statement of Need	NATS	NATS to update SoN to make it clear that our proposed changes will have to interface with the airport SIDs and arrival procedures. We may need to change STARs as part of our ACP.	14/02/20
Slides	NATS	NATS to amend typing errors in slides	11/02/20
Slides	NATS	NATS to list stakeholders who will be engaged with; not just consulted with	11/02/20
Consultation Institute guidance	CAA	CAA to distribute Consultation Institute guidance to NATS	11/02/20
Proposed timeline	NATS	NATS to re-align ScTMA proposed timeline and include a 4-week document deadline in the plan	11/02/20

NATS ACP Sponsor