MINUTES OF FASI-N ScTMA EDINBURGH (ACP-2019-74) ASSESSMENT MEETING HELD OVER WEBEX ON 04/02/2020

11/02/2020

Present	Position	Representing
███████	Airspace Change Account Manager	CAA
███████	Technical Regulator	CAA
███████	Technical Regulator	CAA
███████	Airspace Specialist (Environment)	CAA
███████	Economic Regulator	CAA
███████	Consultation and Engagement Regulator	CAA
███████	Technical Regulator	CAA
███████	Principal Airspace Regulator	CAA
███████	Manager, Airspace Change Compliance & Delivery	NATS
███████	Airspace Change Specialist	NATS
███████	Project Manager	NATS
███████	Manager, ATC Development Prestwick	NATS
███████	Manager, ATC Development Prestwick	NATS
███████	Airspace Change Specialist	NATS

CAA Assessment Meeting Opening Statement

CAA noted that the Assessment Meeting Agenda and Assessment Meeting slides were received in advance of the Assessment Meeting and confirmed that the documents would be published together with minutes of the meeting on the CAA website. CAA explained the purpose of the meeting and confirmed that the meeting was an Assessment Meeting and not a Gateway. The CAA reinforced that the sponsor was required to provide a broad description of their proposed approach to meeting the CAA's CAP 1616 requirements, but the CAA was not deciding whether the proposed approach met the detailed requirements of the CAA's process at this stage. The purpose of the Assessment Meeting (set out in detail in CAP 1616) was broadly:

- for the Sponsor to present and discuss their Statement of Need,
- to enable the CAA to consider whether the proposal concerned falls within the scope of the formal airspace change process,
- to enable the CAA to consider the appropriate provisional Level to assign to the change proposal.

Additionally, the sponsor was required to provide information on how it intended to proceed to fulfil the requirements of the airspace change process and to provide information on timescales. Lastly, the sponsor was required to provide information on how it intended to meet the engagement requirements of the various stage of the airspace change process.

	ACTION
Item 1 – Introduction Introductions made and attendees confirmed. CAA opened the meeting and read out the opening statement.	
Item 2 – Statement of Need (discussion and review)	

CAA – the Statement of Need (SoN) included a requirement for NATS to "interface" with STARs; whilst the presented slides included STARs being potentially changed as part of NATS' proposal. The CAA asked NATS to clarify. **NATS** – NATS may make changes to STARs. STARs are the responsibility of NATS and are generally above 7,000ft. **NATS** will update SoN to make it clear that STARs could be changed, and they will interface with transitions.	NATS – to update SoN
Item 3 – Issues or opportunities arising from proposed change **CAA** – asked for clarity on the latest DVOR rationalisation timescales which NATS provided an update on.	NATS – updated in V1.1
Item 4 – Options to exploit opportunities or address issues identified **CAA** asked how the low-level design is relevant, when NATS is focussed on design changes above 7,000ft. **NATS** – CAS bases could potentially be raised in order to give more airspace back to other airspace users. Also, all changes above 7,000ft will need to be coordinated with low-level design changes. **CAA** – as the ScTMA submissions have been split into two, how can NATS ensure independence between the two units? E.g. Glasgow/ Edinburgh traffic crossing. **NATS** – we had previously aligned the dates and had these two as one single ACP. To reduce risk, we have split into two – there is enough distance between the two units to deploy changes separately and align with low-level changes. **CAA** – Slide 19 (*Stakeholder Engagement*) should be updated to list stakeholders who will be **engaged** with throughout the process, not just consulted with later on. For Stage 1B, NATS can engage with a targeted group of stakeholders i.e. not all NATMAC members, but an appropriate representation. NATS should ensure all decisions such as stakeholders engaged with, are justified. **CAA** also offered to send **NATS** the Consultation Institute stakeholder identification and mapping guidance. Noted by **NATS** – to update slide pack.	NATS to update slides to include stakeholders engaged with. CAA to send NATS guidance
Item 5 – Provisional indication of the scale level and process requirements There was a discussion on the level of the proposal – **NATS** explained rationale behind their consideration that this could fall under a scalable Level 1 ACP. This is to be reviewed and confirmed by the **CAA.**	

CAA – **NATS** should be aware that any direct or secondary impact of changes to STARs/ ATS Routes below 7,000ft could impact noise. **NATS** – noted and relevant analysis would be completed.	
Item 6 – Provisional process timescales **NATS** requested staggering the ScTMA (Edinburgh and Glasgow) gateway dates from each other. However, the **CAA** have stipulated that NATS align the ScTMA submission dates. **CAA** – **NATS** requested the minimum CAP 1616 2-week document deadline. However, the **CAA** have specified a 4-week document submission deadline across all 4 ScTMA/ MTMA submissions. **NATS** proposed gateway timescales will be submitted via a separate timeline request form to the CAA before being agreed upon. Engagement with EAL regarding coordination of dates is ongoing.	NATS to re-align ScTMA dates NATS to re-work timelines to reflect this
Item 7 – Next steps **CAA** – **NATS** should be aware of the new call-in criteria and potential impact of this.	
Item 8 – Any other business N/A	

ACTIONS ARISING FROM FASI-N ScTMA EDINBURGH ASSESSMENT MEETING

Subject	Name	Action	Deadline
Statement of Need	NATS	NATS to update SoN to make it clear that our proposed changes will have to interface with the airport SIDs and arrival procedures. We may need to change STARs as part of our ACP.	14/02/20
Slides	NATS	NATS to amend typographical errors in slides	11/02/20
Slides	NATS	Slide 19, change to reflect stakeholders are engaged throughout the process.	11/02/20
Consultation Institute guidance	CAA	CAA to distribute Consultation Institute stakeholder mapping guidance to NATS	11/02/20
Proposed timeline	NATS	NATS to re-align ScTMA proposed timeline and include a 4-week document deadline in the plan	11/02/20

NATS
ACP Sponsor