



Safety and Airspace Regulation Group

Agenda for CAP1616 Assessment Meeting

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| 1. | Introduction/Apologies for Absence | CAA |
| 2. | Statement of Need (discussion & review) | All |
| 3. | Issues or opportunities arising from proposed change | Change Sponsor |
| 4. | Options to exploit opportunities or address issues identified | Change Sponsor |
| 5. | Provisional indication of the level and process requirements | CAA |
| 6. | Provisional process timescales | All |
| 7. | Next Steps | All |
| 8. | AOB | All |