

Airspace Change Proposal Change Sponsor Indicative Timeline Update Request Form

CAP 1616 requires change sponsors to submit a timeline for their airspace change proposal (Level 0's are exempt) to the CAA so that it can be reviewed and agreed accordingly. In agreeing a timeline, the CAA is making a commitment to deliver the decision timeframes as specified in CAP 1616 for each of the four Gateway sign-offs, and for the decision on the final proposal, subject to the change sponsors meeting their own commitments.

This form should be used by the change sponsor to formally request an update to airspace change proposal timelines that have previously been presented to/and agreed with the CAA.

The change sponsor is required to publish a record of this form, including the latest indicative dates, on the Airspace Change Portal at the following points in the process (major timeline updates can and should be published outside of this as required):

	CURRENT DOCUMENT SUBMISSION DEADLINE	CURRENT GATEWAY DATE	PROPOSED DOCUMENT SUBMISSION DEADLINE	PROPOSED GATEWAY DATE
DEFINE Gateway ¹	31-Dec-21	28-Jan-22	28-Jan-22	25-Feb-22
DEVELOP & ASSESS Gateway ¹	30-Sep-22	28-Oct-22		
CONSULT Gateway	Until iteration two of the airspace change masterplan including the associated programme plan has been assessed and accepted by the CAA and Department for Transport as co-sponsors of airspace modernisation, the full indicative timeline for this ACP cannot be confirmed. The Define and/or Develop & Assess Gateway(s) above are subject to change.			
Formal ACP Submission				
DECIDE Gateway				
Target AIRAC				

ACP Reference Number (ACP-YYYY-NNN): ACP-2021-066

Change Sponsor Name: Leeds Airport

Please briefly explain the need to revise the timelines: After more detailed planning a later gate is required to fully complete the required activities for Stage 1.

For CAA use only:

Revised timelines reviewed / agreed by (position): Account Manager

Date: 18-Oct-21

¹ Dates not required for Temporary Airspace Change Proposals and/or Airspace Trials.