



24 January 2018

**AGENDA FOR RAF NORTHOLT CAP1616 ASSESSMENT MEETING**

- |    |   |                |
|----|---|----------------|
| 1. | Introduction/Apologies for Absence                            | CAA            |
| 2. | Statement of Need (discussion & review)                       | All            |
| 3. | Issues or opportunities arising from proposed change          | Change Sponsor |
| 4. | Options to exploit opportunities or address issues identified | Change Sponsor |
| 5. | Provisional indication of the level and process requirements  | CAA            |
| 6. | Provisional process timescales                                | All            |
| 7. | Next steps  | All            |
| 8. | AOB   | All            |