

## Safety and Airspace Regulation Group

### Agenda for CAP1616 Assessment Meeting

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|----|--|----------------|
| 1. | Introduction/Apologies for Absence   | CAA            |
| 2. | Statement of Need (discussion & review)  | All            |
| 3. | Issues or opportunities arising from proposed change                             | Change Sponsor |
| 4. | Options to exploit opportunities or address issues identified                    | Change Sponsor |
| 5. | Provisional indication of the appropriate scaling level and process requirements | CAA            |
| 6. | Provisional process timescales   | All            |
| 7. | Next Steps   | All            |
| 8. | AOB  | All            |