

**Safety and Airspace Regulation Group**  
**Agenda for CAP1616 Assessment Meeting**  
**TDA Temporary Airspace Change**

Date: 31st August 2022

Time: 13:00 – 14:00

CAA Attendees:

TBC

UAVE Attendees:

XXXXXXXX, MD

XXXXXXXX, Business Development



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|---|----------------|
| 1. Introduction   | CAA            |
| 2. Statement of Need (discussion & review)              | All            |
| 3. Issues or opportunities arising from proposed change | Change Sponsor |
| 4. Process requirements                                 | CAA            |
| i. Trial Plan   |                |
| ii. Stakeholder engagement                              |                |
| iii. Safety Assessment                                  |                |
| 5. Provisional Timescales                               | All            |
| 6. Next steps   | All            |
| 7. AOB  | All            |