

CAP 1616 Airspace Change Proposal Initial Timeline Request

ACP Reference: ACP-2022-044

ACP Title: TDA RPAS Operations Shetland

Change Sponsor: Flylogix Holdings Ltd

Type of Change: Permanent Trial Temporary Part 1c

Stage 1, Stage 2 and Stage 3 Gateways do not apply to Trial, Temporary or Part 1c (RNP Instrument Approach Procedures without an Approach Control Service) Airspace Change Proposals.

For permanent changes, indicative Level: _____

Timeline agreement process:

CAP 1616 requires Change Sponsors to submit a timeline for their Airspace Change Proposal to the CAA (Level 0 is exempt). Timeline Requests are processed weekly by Airspace Regulation. CAA agreement of the proposed timeline will be notified to the Change Sponsor ordinarily on a Monday afternoon. Therefore, dependent on the submission date of a Timeline Request, the CAA agreed dates may not be notified to the Change Sponsor for up to 5 working days. This is to ensure the efficient coordination of timelines. The Change Sponsor is required to publish a copy of the completed Timeline Request form on the Airspace Change Portal.

Prior to completion of Table 1 overleaf, please note:

- For permanent changes, the submission date for Stage 1, Stage 2 and Stage 3 Gateway documentation will usually be agreed at the Assessment Meeting. This will be a minimum of 2 weeks in advance of the Gateway Assessment Meeting, although more than 2 weeks may be required depending on the complexity of the proposal.
- For permanent changes, the Stage 1, Stage 2 and Stage 3 Gateway Assessment Meeting schedule is available on the [CAA Airspace Change Portal](#).
- See [CAP 1616](#), Stage 5, page 75, Table 3 for CAA decision timescales.
- See [Publication Schedule](#) for AIRAC Cycle/AIP Supplement/Aeronautical Information Circular publication dates. Please note that the sponsor change request cut-off date is the last date by which change requests can be submitted to the [Aeronautical Information Service Provider](#) and where possible change requests should be submitted ahead of the cut-off date (ideally at least 5 working days). Sponsors of large or complex change requests are encouraged to engage via aissupervisor@nats.co.uk ahead of the AIS submission.

Table 1 – Initial Timeline Request Dates

CAP 1616 Stage	Proposed date for Gateway document submission	Proposed date for CAP 1616 Stage	For CAA use only	
			Agreed date for Gateway document submission	Agreed date for CAP 1616 Stage
Gateway Dates				
Stage 1 Define				
Stage 2 Develop & Assess				
Stage 3 Consult				
Submission and Decide Dates				
Stage 4 ACP Submission		Fri 23 June 2023		
Stage 5 CAA Decision		Fri 14 July 2023		
Implementation – Publication Schedule				
Drop down AIRAC/AIC/AIP SUP	Effective		Thu 24 August 2023	Drop-down (linked to first drop down)
	Sponsor Submission Cut-off		Fri 14 July 2023	Auto populated