

Airspace Change Proposal Change Sponsor Indicative Timeline Update Request Form

CAP 1616 requires change sponsors to submit a timeline for their airspace change proposal to the CAA so that it can be reviewed and agreed accordingly. In agreeing a timeline, the CAA is making a commitment to deliver the decision timeframes as specified in CAP 1616 for each of the four Gateway sign-offs, and for the decision on the final proposal, subject to the change sponsors meeting their own commitments.

This form should be used by the change sponsor to formally request an update to airspace change proposal timelines that have previously been presented to/and agreed with the CAA.

The change sponsor is required to publish a record of this form, including the latest indicative dates, on the Airspace Change Portal at the following points in the process (major timeline updates can and should be published outside of this as required):

	CURRENT DOCUMENT SUBMISSION DEADLINE	CURRENT GATEWAY DATE	PROPOSED DOCUMENT SUBMISSION DEADLINE	PROPOSED GATEWAY DATE
DEFINE Gateway				
DEVELOP & ASSESS Gateway	29-Mar-24	26-Apr-24	03-May-24	31-May-24
CONSULT Gateway	18-Apr-25	27-Jun-25		
Formal ACP Submission	Until iteration three of the airspace change masterplan, including the updated programme plan has been assessed and accepted by the CAA and Department for Transport as co-sponsors of airspace modernisation, the full indicative timeline for this ACP cannot be confirmed. The Gateways above are subject to change.			
DECIDE Gateway				
Target AIRAC				

ACP Reference Number (ACP-YYYY-NNN): ACP-2021-066

Change Sponsor Name: Leeds Bradford Airport

Please briefly explain the need to revise the timelines: LBA are requesting a one month delay on their submission due to unforeseen absences in the team delaying the required work. A new Stage 2 gate is requested for this ACP for May-24

For CAA use only:

Revised timelines reviewed / agreed by (position): Account Manager

Date: 25-Mar-24