Airspace Change Proposal Change Sponsor Indicative Timeline Update Request Form

CAP 1616 requires change sponsors to submit a timeline for their airspace change proposal to the CAA so that it can be reviewed and agreed accordingly. In agreeing a timeline, the CAA is making a commitment to deliver the decision timeframes as specified in CAP 1616 for each of the four Gateway sign-offs, and for the decision on the final proposal, subject to the change sponsors meeting their own commitments.

This form should be used by the change sponsor to formally request an update to airspace change proposal timelines that have previously been presented to/and agreed with the CAA.

The change sponsor is required to publish a record of this form, including the latest indicative dates, on the Airspace Change Portal at the following points in the process (major timeline updates can and should be published outside of this as required):

	CURRENT DOCUMENT SUBMISSION DEADLINE	CURRENT GATEWAY DATE	PROPOSED DOCUMENT SUBMISSION DEADLINE	PROPOSED GATEWAY DATE
DEFINE Gateway				
DEVELOP & ASSESS Gateway				
CONSULT Gateway	02-Aug-24	27-Sep-24	02-Aug-24	17-Oct-24
Formal ACP Submission		Until the final iteration of the airspace change masterplan including the updated programme plan has been developed, the full indicative timeline for this ACP, which must be aligned with the updated programme plan, cannot be confirmed.		
DECIDE Gateway				
Target AIRAC				

ACP Reference Number (ACP-YYYY-NNN): ACP-2019-32

Change Sponsor Name: Edinburgh

Please briefly explain the need to revise the timelines: Stage 3 of Edinburgh's Airspace Change Proposal (ACP) is co-ordinated with NERL & Glasgow Airport as part of the Scottish Cluster, and as such, all 3 ACPs must be assessed at the same gateway. Due to a minor delay in this coordinated submission, the gateway for the sponsors is now expected to be 17th October.

For CAA use only:

Revised timelines reviewed / agreed by (position): Account Manager

Date: 27-Sep-24