

## Airspace Change Proposal Change Sponsor Indicative Timeline Update Request Form

CAP 1616 requires change sponsors to submit a timeline for their airspace change proposal to the CAA so that it can be reviewed and agreed accordingly. In agreeing a timeline, the CAA is making a commitment to deliver the decision timeframes as specified in CAP 1616 for each of the four Gateway sign-offs, and for the decision on the final proposal, subject to the change sponsors meeting their own commitments.

This form should be used by the change sponsor to formally request an update to airspace change proposal timelines that have previously been presented to/and agreed with the CAA.

The change sponsor is required to publish a record of this form, including the latest indicative dates, on the Airspace Change Portal at the following points in the process (major timeline updates can and should be published outside of this as required):

	CURRENT DOCUMENT SUBMISSION DEADLINE	CURRENT GATEWAY DATE	PROPOSED DOCUMENT SUBMISSION DEADLINE	PROPOSED GATEWAY DATE
DEFINE Gateway	14-Jun-24	28-Jun-24	11-Apr-25	25-Apr-25
DEVELOP & ASSESS Gateway	15-Nov-24	29-Nov-24	15-Aug-25	29-Aug-25
CONSULT Gateway	04-Mar-25	28-Mar-25	16-Jan-26	30-Jan-26
Formal ACP Submission		12-Dec-25		28-Aug-26
DECIDE Gateway		28-Aug-26		28-May-27
Target AIRAC		13/2026		13/2027

ACP Reference Number (ACP-YYYY-NNN): ACP-2023-033

Change Sponsor Name: Oxford Aviation Services Limited (London Oxford Airport)

Please briefly explain the need to revise the timelines: CAA was not satisfied that the change sponsor had met the requirements of the Process up to this point. The change sponsor has considered options and the planned timescales will need to be adjusted.

**For CAA use only:**

Revised timelines reviewed / agreed by (position): Account Manager

Date: 30-Sep-24