



Safety and Airspace Regulation Group

Agenda for CAP 1616 Assessment Meeting

1. Introduction	CAA
2. Statement of Need (discussion & review)	All
3. Issues or opportunities arising from proposed change	Change Sponsor
4. Options to exploit opportunities or address issues identified	Change Sponsor
5. Current day scenario	Change Sponsor
6. Provisional indication of the level and process requirements	CAA
7. Provisional process timescales	All
8. Safety Case requirement ¹	All
9. Next steps	All
10. AOB	All

¹ *The default position is that if the safety case contains proprietary information which is commercially sensitive in nature, it may be agreed by the CAA not to have it published in its entirety at stage 4. However, it must be submitted to the CAA, labelled accordingly and a Plain English summary of the final safety assessment explaining why the proposal will maintain a high standard of safety, must be published on the Portal, in accordance with CAP1616 para 1.31'.*