

**MINUTES OF ACP 2019-46: GLASGOW ASSESSMENT MEETING
HELD AT CAA OFFICE, AVIATION HOUSE – TUESDAY 18 JUNE 2019**

Present

Head of Aerodrome Strategy AGS
 Head of Aerodrome Operations Aberdeen
 Manager ATC Aberdeen
 Manager ATC Glasgow
 General Manager NATS Glasgow
 Trax ATM Consultant
 Trax ATM Consultant
 Trax ATM Consultant
 Principal Airspace Regulator
 Technical Airspace Regulator
 Trainee Airspace Regulator - Environment
 Airspace Regulator - Consultation and Engagement
 Airspace Regulator - Consultation and Engagement
 Airspace Regulator - Environment
 Airspace Regulator - Senior Economist

Representing

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MEETING MINUTES	ACTION
<p>Introduction</p> <p>The meeting commenced with an introduction around the room of those in attendance and on the phone.</p> <p>The CAA read out the CAA Assessment Meeting Opening Statement set out below:</p> <p>It must be noted that this is an Assessment Meeting and not a Gateway. The Change Sponsor will be required to provide a broad description of their proposed approach to meeting the CAA’s CAP1616 requirements however the CAA will not at this stage decide whether the proposed approach met the detailed requirements of the CAA’s process. The purpose of the Assessment Meeting as set out in detail in CAP 1616 is broadly:</p> <ul style="list-style-type: none"> • for the Sponsor to present and discuss their Statement of Need, • to enable the CAA to consider whether the proposal concerned falls within the scope of the formal airspace change process, • to enable the CAA to consider the appropriate provisional Level to assign to the change proposal. <p>Additionally, the sponsor is required to provide information on how it intended to proceed to fulfil the requirements of the airspace change process and to provide information on timescales. Lastly, the sponsor is required to provide information on how it intends to meet the engagement requirements of the various stage of the airspace change process. (End)</p>	
<p>Statement of Need</p> <p>Glasgow Airport Limited (GAL) are sponsoring an ACP to upgrade the airport’s arrival and departure routes to/from the ground to/from 7000ft. GAL will also take the opportunity to assess the suitability of the existing controlled airspace arrangements for both GAL and General Aviation as part of this upgrade.</p>	

<p>An ACP is needed at GAL to upgrade the airport's arrival and departure procedures in line with the requirements of UK and European policy and legislation to modernise the airspace.</p> <p>GAL's ACP is being conducted in response to two important AMS initiatives that must be delivered by 2024:</p> <ul style="list-style-type: none"> • A fundamental redesign of the terminal airspace in northern England and Scotland (Future Airspace Strategy Implementation (FASI) North) that is based on the widespread adoption of satellite navigation procedures; • The deployment by airports of new arrival and departure routes from the ground to 7000ft. designed using satellite navigation procedures. <p>In addition, one of the existing ground-based navigational aids (NAVAIDS), to which the routes at Glasgow are currently attached, is being withdrawn by December 2022, requiring the procedures to be upgraded to a satellite navigation standard by that time.</p> <p>Glasgow previously carried out an Airspace Change Programme that followed CAP725. This process was paused post consultation phase following feedback from the CAA that the process would require to be undertaken under the newly issued CAP 1616 requirements. This entry for GAL on the CAA portal page has now been closed and a new SoN submitted on a new portal entry page in June 2019.</p>	
<p>Issues or opportunities arising from proposed change</p> <p>GAL talked through the items on slide 6 outlining the opportunities and considerations arising from this ACP. GAL stressed the importance of the ongoing dialogue and coordination with neighbouring airports to ensure that consultations are carefully aligned and clearly delimited in order to be as effective as possible.</p> <p>CAA asked if GAL will use information already received from stakeholders following the consultation held on their previous ACP. GAL confirmed its view that the existing feedback was relevant and valuable and will be incorporated into the current ACP and stressed that a fully transparent and inclusive engagement and consultation exercise would be undertaken regardless.</p>	
<p>Provisional indication of the scale level and process requirements</p> <p>GAL proposed that this change is likely to be a Level 1 change. All those in the attendance agreed. Final confirmation of the level will be the subject of a formal notification by the CAA after the completion of Stage 2 of CAP1616.</p>	
<p>Provisional process timescales</p> <p>GAL indicated their preference for slots at the 29th November 2019 Define Gateway meeting, a Stage 2 Develop & Assess Gateway meeting on 25th September 2020 and a Stage 3 Consult Gateway in December 2020, with a view to implementing the final airspace change in December 2022.</p> <p>GAL highlighted that these timescales had been devised in coordination with the wider FASI North programme. CAA noted this point.</p>	
<p>Any other business</p> <p>CAA emphasised that due to the high number and complexity of ACPs in the pipeline, more time is required to review gateway submissions prior to the</p>	

<p>meetings and requested that material is submitted with a minimum 4 week lead time. GAL acknowledged the request and advised that best efforts would be made to accommodate this request and that collaboration and close communication between GAL and CAA around timelines and progress would be key throughout the programme.</p>	
<p>Next steps</p> <ol style="list-style-type: none"> 1. GAL to share the minutes and presentation from this meeting with the CAA for input/approval and upload them to the CAA portal by 2nd July 2019. 2. CAA to confirm they can support the proposed timeline and a 29th November 2019 Define Gateway. <p>Post meeting note 28/06/19: CAA confirmed the following dates for gateways:</p> <p>Stage 1 – 29/11/19 Stage2 – 25/09/20 Stage 3 – 18/12/20 Submit – 31/12/21 Decide – 29/4/22 AIRAC – 12/22</p>	

ACTIONS ARISING FROM THE ASSESSMENT MEETING

Subject	Name	Action	Deadline
Meeting Notes	GAL	Minutes from this meeting to be reviewed and agreed by both parties and published within 2 weeks.	2 nd July 2019
Support presentation	GAL	Presentation to be reviewed and published within 2 weeks.	2 nd July 2019
Agree on the proposed timeline	CAA	CAA to confirm that the 29 th November 2019 Gateway is available and confirm if they can provisionally agree with the timeline proposed by GAL.	2 nd July 2019